



Asset Management

INSITE is a pioneer in the field of Space and Asset Management.

For more than 40 years, INSITE Space Management and Asset Management solutions have been used by some of the most prestigious institutions around the world to manage, plan and report on space and assets. Whether your institution is large or small, INSITE has a solution to meet your needs.

With INSITE, quickly find, access, and analyze data using one uniform interface. Groups are no longer interdependent upon one another for reports and analysis. And, best of all, results are almost instantaneous. Your data appears as lists or easy to understand graphic floor plans on your PC within seconds.

The screenshot shows the INSITE Net-FM web application interface. The browser address bar displays "http://www.insite.org - INSITE Net-FM - Microsoft Internet Explorer". The application header includes the INSITE logo and "Net-FM" branding. Below the header are navigation tabs: "Query", "Advanced Query", "Results", and "Add". The main content area is titled "Asset - Asset (Results)" and includes a "Custom Settings" link. A "Search Criteria: All" section is visible above a table of asset data. The table has columns for Asset Tag Number, Asset Name, Old Tag number, Facility, Floor, Room, Condition, Useful Life, Manufacturer, and Model. The table contains 15 rows of data, including assets like GENE PULSER, GENERATOR, STEAM, GLASSWASHER, HARD DISK, HOOD, HYDROLYZER, ICE MACHINE, and INCUBATOR. Below the table, there are sorting options (Sort By: Asset Name, Ascending) and pagination controls (Page 1 of 1, Records Per Page: (619 Found)).

Asset Tag Number	Asset Name	Old Tag number	Facility	Floor	Room	Condition	Useful Life	Manufacturer	Model
OFM-0025969	GENE PULSER		30	1	05	GOOD	10	BIO RAD	GP501A
MIT-0025539	GENE PULSER		30	6	07A	GOOD	10	BIO RAD	GP501A
MIT-0026001	GENERATOR, STEAM		30	4	06	GOOD	15	CAMBRIDGE ELEC	
OFM-0026002	GENERATOR, STEAM		30	6	02	GOOD	15	CAMBRIDGE ELEC	
ABC-0025735	GLASSWASHER		30	1	06A	GOOD	15	BECKMAN	470
ABC-0025736	GLASSWASHER		30	6	05	GOOD	15	BECKMAN	470
MIT-0025876A	HARD DISK		10	A1	18	GOOD	5	SEAGATE	SG101A
ABC-0025577	HOOD	4114554	30	1	02	G	15	BAKER	SG-400
ABC-0025578	HOOD		30	4	05	G	15	BAKER	SG-400
OFM-0025929	HYDROLYZER		30			GOOD	5		420H-12
ABC-0025734	ICE MACHINE		20	0	19	GOOD	10	SCOTSMAN	AF325AE
MIT-0025733	ICE MACHINE		30	6	05	GOOD	10	SCOTSMAN	AF325AE
MIT-0025931	INCUBATOR		30	2	03A	GOOD	10	NAPCO	6100

Benefits

- Submit queries to cross-reference, verify, and analyze data.
- Simply point and click to explore the logically organized results.
- Uncover otherwise difficult to see relationships.
- Quickly uncover more details about your system than you thought possible.
- Find relationships that you didn't even know you had.

INSITE Asset Management is a sophisticated software application for managing physical assets, fixed and moveable equipment, and tracks their locations. Originally developed by a first-class university to deal with the specific requirements of colleges and universities, INSITE provides an institution wide view of managed assets and provides a central depository for asset inventory to track all attributes about the assets within your facilities. INSITE provides you the means to effectively manage the use of assets by maintaining an accurate inventory of assets and assigning that asset within your institution by individual room numbers, occupying organizations, room uses, and responsible person. A host of additional asset related data can be tracked including procurement, useful life, value, and disposal. Asset Management includes a sophisticated nomenclature capability for asset classification, an accounting module to track asset budgets and chart of accounts, and a flexible capability for the calculation of depreciation and use allowance.

Benefits

Some of the Asset Management capabilities and benefits include:

- User defined attributes
- Standard reports
- International units of measure
- Increase equipment utilization and lower inventory costs
- Reduce asset replacement costs with increased accountability by assigning and managing asset ownership
- Quickly gather actual asset inventory data and compare to current information in your database to understand asset use and correct discrepancies
- Track and manage capital depreciation of equipment and value
- Track equipment assigned to spaces
- Consistency of nomenclature used to describe item, name, category and class
- Track useful life of item
- Track vendors or supplier of item
- Track account, funding type, amount, date of acquisition and other pertinent details
- Track location of asset, facility, floor, and space
- Track organization and person assigned ownership
- Track asset tag or barcode number
- Additional code, text, number, date, and memo fields to capture user-defined data
- Choose between multiple depreciation methods
- Inventory assets

Standard Features

INSITE includes many standard features, including:

- User, application, and form security levels
- Configurable menus and forms for individual users
- User defined attributes
- Standard reports
- User ad-hoc query and reporting
- Color cues for required field input
- Flexible attribute fields
- Audit trail on records showing date, user, and values changed

Organization/People

- Assign organizations to assets
- Assign employees/staff to assets

Asset Reconciler

The INSITE Asset Reconciler compares a new field audit survey of assets against the current information in the INSITE database. A discrepancy report is generated to facilitate an interactive session for resolution before the new information is committed to the database.

Pocket-FM™ Equipment Inventory Scanner and Software Solution

Equipment inventory information can be easily collected with a hand-held PDA outfitted with a bar-code scanner and INSITE software. The data can be uploaded to the INSITE database to maintain an accurate equipment inventory and valuation. This information can be shared with other financial applications.

Link to Drawings

Asset Management also provides graphic information management using INSITE Visual-FM™, View-FM™ and INSITE ACADLink™. All of these have a direct interface with the INSITE database.

Please contact us for more information.



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